

Central Jersey Rifle and Pistol Club, Inc.



General Rules, Regulations And Policies

“The Rules, Regulations and Policies within this section may be altered or amended anytime by a majority vote of the Board of Directors.”
(Updated and approved by the BOD on)

Twentieth Printing 8 February 2017

GENERAL RULES, REGULATIONS AND POLICIES

The mailing address of the Club for all business shall be known as **CJRPC Inc. PO Box 710, Jackson, NJ 08527**. The person then holding the office will determine the mailing address of the Treasurer.

APPLICATION FOR MEMBERSHIP

1. Applicants must complete the appropriate application form approved by the Board of Directors.
 - a. Applicants are to present a valid NJ Firearms Identification Card, and a Government issued photo ID where applicable. NRA membership is required as of January 01, 2010.
2. No person will be considered for membership who has physical or mental disorders which would be considered unsafe for the handling of firearms, in the opinion of the membership committee.
3. Every applicant for membership in the Club must be screened and briefed on the General Rules, Regulations & Policies, and By-Laws by a membership committee person. Applicants become probationary members of the Club upon completing committee indoctrination, paying appropriate dues, fees, and attending a general membership meeting. The membership committee chairperson or designee may waive the mandatory general membership meeting attendance. If accepted as members, applicants agree to maintain current mailing address and contact information on file with the Club.

MEMBERSHIP CREDENTIALS

1. Membership credentials for new members shall consist of current membership ID, proximity Key Fob plus a copy of Club By-Laws and General Rules, Regulations and Policies.
 - a. A membership ID and proximity Key Fob for entrance will be issued at the General Membership Meeting to all new members who attend. Those who do not attend will be mailed their ID and fob within two weeks of the meeting.
2. Lost or damaged proximity Key Fob's or membership credentials will be replaced at a cost of fifteen dollars (\$15.00) each.
3. Members may not loan their membership ID or key fob to anyone.
4. Malfunctioning Key Fob's will be replaced free of charge. Defective fobs must be returned to the President or Vice-President.

DUES

1. Billing of dues, fees, and assessments will be sent out on or about the first (1st) of December, or as otherwise deemed necessary.
2. Dues for Regular members are \$300.00, plus New Jersey Sales Tax per year.
3. Capital Contribution Fee
 - a. Capital Contribution Fees are \$600.00

- b. Capital Contribution Fee for Honorably Discharged Service Personnel is \$500 when the New Member submits a copy of their DD214.
 - c. Capital Contribution Fees for spouse is \$200.00
 - d. Capital Contribution Fee for children of members in good standing is \$300.00 until age Twenty-Five (25).
4. A minimum of prorated dues, a \$300.00 partial payment Capital Contribution Fee, and any applicable assessment are to be paid by a new member upon joining. Members who do not pay their Capital Contribution Fee in full will incur a \$20.00 handling fee and may pay their remaining balance in no more than four (4) installments. The treasurer will mail out quarterly statements to those members with outstanding balances.
5. There shall be a \$25.00 reinstatement fee applied to all members who pay after the past due date. (March 15th, according to Article V, Section 3) of the By-Laws.
 - a. After 2 years lapse of membership, a former member who was in good standing must pay the current year's dues – pro-rated, plus a \$200.00 reinstatement fee. The member must also attend a New Members Meeting.
 - b. Less than 2 years lapse, the individual must pay current dues and any outstanding assessments plus a \$200.00 reinstatement fee.
6. Members in good standing who have 20 continuous years of membership will have their annual dues frozen to the annual dues amount of the year that they attain 20 years. The annual dues amount starts at 2014 which is \$300.00. The minimum that your annual dues could be frozen at is \$300.00.

MEETINGS

1. The Board of Director's meeting shall be held on the 2nd Wednesday of each month, when practical, at the Club at 7:30 P.M. Any member of the Club may attend the Board meeting as an observer.
2. At any meeting at which an election is being held, the presiding officer may appoint a Judge of Elections and two Tellers, who shall not be a candidate for office, to conduct the election.
3. Voting shall be done by secret ballot for contested elections. For non contested elections balloting shall be at the presiding Officer's discretion.
4. For the biennial election of the Board Members and Officers the mailed Ballot shall contain the following:
 - a. For those positions having more than one candidate, the ballot positions are to randomized.
 - b. The official Ballot shall contain voting instructions and procedures as detailed below:
 - i. The ballot must be mailed to the Club PO Box in sufficient time to be collected the afternoon of the election.
 - ii. The ballot may also be presented at the general meeting on the election night.
 - iii. Each ballot whether mailed or presented at the meeting must be in the official numbered envelope.
 - iv. Each member shall receive only one envelope and ballot.
 - v. No additional envelopes or ballots shall be provided.

- vi. No ballot will be counted which does not conform to these standards.
- vii. When an office has multiple candidate's for that office, and anyone votes for more candidate's to that office than there are vacancies, all the votes for that office only, will not be counted on that ballot.
- viii. For the purpose of campaigning, each candidate for office shall be provided the space of 250 words typed (single-spaced), in Microsoft Word format for insertion into the newsletter preceding the date of the election, and within the envelope containing the ballot. Any such material must be e-mailed to the President before the Board meeting which directly precedes the election.

GUEST(S)

1. The spouse and minor dependents, including grand children (maximum age 25) of members may be accorded guest privileges without range fees.
2. Any other persons may be accorded guest of member privileges three times in any one calendar year.
3. All guest(s) will only use the range facilities when under the direct supervision of a member. That member is responsible for the guest(s) actions.
 - a. All members must sign guest(s) into the guest book located in the clubhouse, upon bringing them onto Club property.
4. Members will have priority over guest(s) in the use of the range facilities.
5. Members are limited to having two (2) guests on the Club premises per day, excluding the Members' spouse and children.
6. A member shall not charge any fee to a guest.

GENERAL RULES

1. Items posted on the Trading Post Bulletin Board will not be larger than 3" x 5" stationery. They will remain posted for no more than 90 days. Items which are illegal or deemed inappropriate will not be posted. By submitting an item to be posted the poster agrees that the transaction will follow all applicable State and Federal laws.
2. It is every member's obligation to keep all Club property clean. Cleaning up your mess and even someone else's should the need arise.
3. The last person to leave is responsible to shut off the lights, attend to heating equipment and lock all doors.
4. Immediately upon arrival, all members and guests shall:
 - a. Access the Club via the security gate by use of their proximity Key Fob or assigned keypad code.
 - b. Report conditions and circumstances such as inoperative equipment, damaged and/or vandalized club property by posting notice or using 1-800-548-6386 phone line or the number of the current Maintenance Chairman (number posted on the indoor range bulletin board)
 - c. Eye and ear protection is mandatory.
5. Remunerations

- a. Board Members and Officers shall serve dues free but be invoiced prorated dues in the event of early retirement from the Board or office.
 - b. The Refreshment Committee Chairperson shall have his or her prior-year dues refunded after successful completion of his or her duties.
 - c. Officers and Directors shall be paid a travel stipend of \$50.00 per required meeting. President, Treasurer, Assistant Treasurer, Secretary and Sergeant at Arms are required to attend two (2) meetings per month (the Vice President must attend 3, the new member indoctrination meeting being additional), the General Membership Meeting and the BOD meeting. Any Officer or Director attending the New Member Meeting at the request of the Vice-President, shall be compensated. Directors are required to attend the monthly BOD meeting. Attendance is required to receive payment, which will be made on a semiannual bases (June to Nov. and Dec. to May).
 - d. The President, Secretary, Vice President and Sergeant at Arms shall be paid the amount of seven hundred and fifty dollars (\$750.00), the Treasurer and Assistant Treasurer shall be paid the amount of One thousand two hundred dollars (\$1,200.00) after successfully completing each one year in office.
 - e. The Treasurer may submit a written list of regular recurring expenses, for approval, to the Board of Directors for payment without countersigning signatures, permitting the use of electronic payment is required to pay all regularly reoccurring expenses and does not need the prior approval of the Board of Directors.
6. All Officers and Board Members shall have access to all keys and combinations for any and all areas on the Club Premises, which shall be surrendered upon leaving office.

LEAGUES, MATCHES or SPECIAL EVENTS

1. A petition to the Board to conduct any league, match, or special event is required. Petitions can be down loaded from the Club's web site or obtained from the Board office.
 - a. One member shall be responsible for the match, league or special event report and that person shall be known as the match, league, or special event chairperson.
 - b. The match, league or special event chairperson must present their petition at a Board meeting at least 60 days prior to the event but no more than 18 months prior to the event.
 - c. The match, league, or special event chairperson shall provide in writing upon application the following:
 - i. The name of the event.
 - ii. The chairperson's and co-chairperson's names, badge number, phone number and e-mail address (if available).
 - iii. The date(s) of the event.
 - iv. The time of the event.
 - v. Facilities involved.
 - vi. The type of event.
 - vii. Expected number of competitors.
 - viii. Expected cash advance from the Treasurer.
 - ix. Restricted to Club members, Yes or No.

- x. Signed release form if applicable.
- 2. Rules and Regulations governing the running of a match, league or special events.
 - a. Match funds and financial statements
 - i. The financial report of the match, league, or special event shall be filed only on the form provided by the Club, as approved by the Board of Directors.
 - ii. The financial report of the match, league, or special event shall be filed no later than 30 days after the match, league, or special events conclusion.
 - iii. No match or league shall exceed a period of one (1) year without re-application.
 - iv. A match or league limited to Club members should have entrance and match fees established to anticipate a minimum break-even return.
 - v. Match and leagues open to the public should have entrance and match fees established to anticipate a return to the Club of a minimum of 25% of the gross receipts.
 - vi. Any canceled or rain date matches must still submit a match form to close out the record.
 - vii. Unless approved by the Board of Directors, Food, Beverage, and Prize expenses are not allowed unless paid for separately outside the match, league or event fee and shall not be included in the league or match fees collected when calculating the return to the Club. This rule applies to all “public” and ” members and guest” matches.
 - b. Funding of the C.J.R.P. Club teams to be limited to \$25 per discipline four (4) times per year. Such funding shall also require the prior approval of the Board of Directors.
 - c. The scheduling chairman, a Board Member, shall perform the following duties.
 - i. Establish the schedule of matches, leagues, or special event dates for approval of the Board of Directors.
 - ii. Maintain a calendar for scheduling of events no more than eighteen (18) months in advance.
 - iii. Maintain a roster of match, league, or special event committee chairpersons.
 - iv. Maintain a common glossary of matches, leagues & special events.
 - d. All match bulletins/schedules/announcements must contain the following statements

"NO ALCOHOLIC BEVERAGES OR EMPTY ALCOHOLIC BEVERAGE CONTAINERS ARE PERMITTED ON THE CLUB PREMISES. VIOLATORS WILL BE DISQUALIFIED FROM COMPETITION AND REQUIRED TO LEAVE THE PREMISES IMMEDIATELY."

“ALL FEDERAL, STATE AND LOCAL GUN LAWS MUST BE FOLLOWED.”
- 3. Only licensed drivers may operate any Club vehicles such as golf carts and tractors.
- 4. Application for the use of Club facilities by outside individual(s), group(s), and organization(s):

- a. The outside individual(s), group(s), and organization(s) must have a Club member in good standing as a sponsor
- b. The outside individual(s), group(s), and organization(s) are the guest(s) of the sponsor, who must oversee and attend the function for its duration.
- c. The sponsor shall act as liaison between the Club and applicant.
- d. Application shall be made in writing and presented to the Board at least 60 days prior to the date of the event.
- e. Application shall be made on the form provided and approved by the Board of Directors.
- f. Permission will be granted in accordance to Article XI, Section 3 of the By-Laws.

ADMINISTRATIVE

1. Newsletter:
 - a. The newsletter shall be the President's responsibility and he shall oversee the newsletter committee.
 - b. The newsletter will be posted in the Members Only Area of the clubs website www.cjrpc.org. Additional newsletters may be posted as required by circumstances or as directed by the Board of Directors.
 - c. Nature and scheduling of all events is to be inserted in the Newsletter prior to the event, excluding work parties which may be held with little or no notice as necessary.
 - d. All entries to be submitted in Microsoft Word.
2. Nature of scheduled events is to be posted on the appropriate bulletin board at least two (2) weeks in advance of the event, time permitting.
3. Scheduled tournaments or other organized events sponsored by the Club shall have priority use of the range facilities involved. However, no such activity shall monopolize any range for more than two (2) days or nights in a row, or the same weekday or weeknight for more than three (3) weeks in a row without prior approval of the Board of Directors.
4. The Club will acquire and maintain a safety deposit box in a bank approved by the Board of Directors. The contents of the box shall be the responsibility of the Treasurer and also available to the President.
5. The Clubs roster and mailing list is to be considered as confidential and only persons or Organizations which have prior approval of the Board of Directors, may have access to them, as need dictates. It shall be against Club policy for anyone to use the Club's roster or mailing list for any personal or private business purpose.
6. As a matter of policy, the Club will not sponsor or assume any financial responsibility for any training or qualification courses of Officers, Directors or club members unless approved by the Board of Directors.
7. The Maintenance Manager, Officer(s) and Director(s) responsible for Board approved Club Projects are authorized to:
 - a. Make expenditures of up to \$1,500.00 per month for construction and maintenance without prior approval from the Board.
 - b. Schedule all work parties and other maintenance.
 - c. Receive reimbursement for mileage at the rate established by the IRS.

8. As a matter of policy the Club Secretary will annually, in April, Submit a list of member's names to the Superintendent of New Jersey State Police, in accordance with N.J. Code Chapter 2C:39-6.
9. Work parties and/or any other range maintenance or repairs, scheduled or unscheduled, performed by either club members or outside contractors, has first priority use of any or all ranges and/or equipment as deemed necessary for completion of their task. Members may be asked to either temporarily cease fire or move to another open range as the situation may require by those performing the work at hand.
10. Any member who feels the need to threaten legal action against the club will be required to attend the next BOD meeting. His or her presence at the meeting is mandatory even if their grievance has been resolved. Should a member have proof of a criminal nature, involving a BOD member or other member of CJRPC, the member is required to turn the information over to the Ocean County prosecutor's office for resolution. If the member decides to continue with non criminal legal action, all further communication with the club from that point on will be with the Club's legal representation only.

WORK OPTION, NEW MEMBER & MEETING CREDIT PROGRAM

In order to encourage membership participation in the Club meetings, activities, events, to conduct business, to keep Club property in good working order and appearance, the Club encourages participation in the Work Option/Meeting Credit Program. The Work Option/Meeting Credit Program consists of, but is not limited to the following two (2) distinctions:

1. **Meeting Credit:** Each member who attends four (4) general meetings December of the current year through November of the following year only receives one credit. To receive this credit the member must be in attendance no later than 8:15 PM, at which time record keeping will cease. The Sergeant at Arms shall keep the Club Roster of regular members' attendance for credit. The roster shall be given in electronic form to the Treasurer at the November Board Meeting. **No** Partial Credit for attendance will be given. New members do not receive credit on their 1st meeting when they receive their documents.
2. **Work Credit:** A Work Credit will be awarded to members who donate a minimum of 10 hours per calendar year, to Board approved projects, to include but not limited to actual work parties, All Gun Day, Youth Day and Women on Target in any combination and/or in addition to any other approved club projects. The Chairman of such projects shall provide to the Sergeant at Arms a tabulation listing name, badge number and hours worked, preferably on an Excel spreadsheet. To avoid year end difficulties it is advised for the chairperson to submit his list within 30 days after the project's completion. The Sergeant at Arms will summarize all hours from all projects and award the credit accordingly. **No** partial credit will be awarded. The Chairman **MUST** submit his/her list by November 15th to be accepted. All submissions received after November 15 shall be disallowed.
 - a. Each match Chairpersons and Co-Chairpersons shall receive \$50.00 work option credits.
 - b. No work option credits shall be awarded for any match, league or event that is not Club sponsored.

- c. Additional Work Credits, up to your outstanding dues, can be obtained by participating in Board of Director or Officer approved work parties only. One \$50.00 Work Credit per 10 hours of work. All Work Credits must be obtained in increments of 10 hours.
3. New Member Credit: An amount of \$25 will be awarded for sponsoring new members into the Club.
 - a. Will be issued if the new member application clearly identifies the sponsor by name AND badge number on his or hers application.
 - b. May only be applied towards the payment of dues.
 - c. The Treasurer will credit the following years dues bill for of the sponsoring member.
 - d. There is a \$300.00 limit to how many New Member Credits a sponsor can acquire. There is no carryover of New Member Credits.
 - e. The New Member Credit is not transferable outside a sponsor's immediate family.
 - f. The old paper credits still in existence will expire on June 30th, 2014.
4. The Chairperson of a League, Match, Special Event or Committee qualifies for a credit. It is the Keeper of the Calendar's responsibility to submit this list of qualified chairpersons and their Assistants to the Sergeant at Arms for inclusion on his list of those members to receive credit.
5. The Chairperson's Assistant of a League, Match or Special Event qualifies for a credit. A maximum of two Assistants per Activity is allowed.
6. Successful completion of any Club office or Board of Directors Position qualifies for a credit.
7. Any other Special Duty as assigned by the President or Board of Directors may qualify for a credit.
8. No more than one (1) Meeting Credit (value \$50.00 each) may be redeemed by any member in a calendar year.
9. Credits earned by an individual member may be transferred to other members in their Immediate Family. Members must notify the Sergeant at Arms of the name and badge number of their designee before November 15 for the transfer to be applied. Immediate Family is defined as Parents, Brothers, Sisters, Spouse and Children.
10. At their discretion, the Board of Directors may grant any Member a Credit due to individual Hardship. Individual Hardship shall include personal problems of Physical or Financial nature. For any member to qualify, proof of Hardship will be required by the Board of Directors. Such requests must be submitted by the February Board Meeting.
11. Earned Credit(s) will be applied only to, and deducted from the following year's dues.
12. Members will have the option to log on to the members only page of the club's web site to check Work and Meeting Credits applied to date.

CJ DOLLAR VOUCHER

1. CJ Dollar Credits expire June 30th, 2014.

RANGE AND SAFETY RULES for ALL RANGES

1. All firearms must be unloaded and made safe except while on the firing line. This rule includes holstered guns. The only exception being officers (law enforcement) and persons with a valid permit to carry.
2. Organized shooting events will be conducted under the supervision of a formally designated range officer.
3. A group doing informal shooting on any range shall select an informal range officer or one shall self assume the responsibility.
 - a. Duties of the Range Officer or Informal Range Officer:
 - i. To conduct a safe and orderly firing line.
 - ii. To call reasonable cease-fire intervals for target restoration.
 - iii. To insure that a safe firing line exists before anyone goes down range.
 - iv. To insure everyone has returned or is accounted for before declaring the firing line hot (commencing fire).
 - v. To contact emergency services as required.
 - vi. Activate the safety lights where available.
4. Keep the muzzles of all firearms on the firing line pointed down range.
5. Keep the muzzles of all firearms pointed in a safe direction at all times off the firing line.
6. Loaded firearms shall not be elevated above the top of the backstop and any loaded firearm, or one containing live ammunition, shall not be left unattended.
7. Only safe firearms and ammunition are permitted.
8. Incendiary, tracer or explosive bullets, or fireworks, flares and other explosive devices **ARE NOT PERMITTED; except where approved by the Board of Directors.**
9. All shooters will cease fire upon command and unload all firearms immediately.
10. Anyone observing an unsafe condition on the firing line is obliged to give the "Cease Fire" command immediately.
11. The firing line will be made safe (unload all firearms, actions open, clips or magazines removed, tubular magazines emptied) before anyone goes past the firing line. It is the formal or informal range officer's duty to ensure compliance.
12. **Firearms on the firing line, will not be adjusted, handled, cleaned or even touched while anyone is down range or anytime the safety lights are activated. Uncased firearms will not be brought to or removed from the firing line while anyone is down range.**
13. **Every shooter must stand back, 2 feet from the firearm when the range goes safe.**
14. Dry firing from behind the firing line IS NOT PERMITTED. Dry firing from the shooting positions is allowed.
15. Alcoholic beverages or the use of impairing drugs on club property IS STRICTLY PROHIBITED. Use of Club facilities while impaired is STRICTLY PROHIBITED.
16. Range badges must be worn in plain view when on premises.
17. Eye protection and ear protection is required for shooters and all observers on all ranges.
18. The burning of trash is NOT PERMITTED on any club property.
19. When either the High Power Rifle or General Purpose Ranges are in use for a match, league, special event or maintenance approved by the Board of Directors, the range, which is open, will operate under the General Purpose rules.

20. Hours of operation on the unlit outdoor ranges shall be daylight hours only: 7:00 AM or sunrise (whichever is later), to the Club's published sunset time (dusk) as published and posted in the club house or club newsletter, except for Club sponsored activities pre approved by the BOD and being conducted on lighted ranges. Weekend shooting times start at 8:00 AM. Lighted fields, such as skeet/trap and the pistol range may be accessed by the membership but shooting must cease no later than 9:00 PM. The Indoor Range and Archery Range are open 24/7.
21. **Unexpended ammunition is not to be left on club property.**
22. The High Power (300 Meter), General Purpose, Multi Purpose (Pits) and Pistol Ranges require that all firearms be brought to, and removed from, the firing line cased or boxed.
23. Paint Ball[,] Air Soft and BB guns and projectiles are prohibited from use on Club property; except as approved by the Board of Directors.
24. Members found to be shooting the trash cans, wooden benches, barricades or in any other way causing damage to Club property will be required to meet with the BOD, pay replacement costs, be subject to a fine and/or be disciplined up to and including dismissal from the club.
25. Full auto firearms are not to be used on the range, even if properly licensed, without Board approval nor shall any other item, such as starter canons, black powder field pieces, mortars of any description or any device not usually held to the shoulder or by hand.
26. Targets of any type shall **NOT** be placed upon the tops of mid field berms. Low misses cause ricochets from the berm endangering cross field security.
27. Members are required to clean up cartridge cases, shotgun hulls and any target fragments.
28. **Target Height** -Your target shall be at a height that when a bullet passes thru your target, it hits the back berm. If your target is a metal plate than Your target shall be at a height that when a bullet misses the metal plate, it hits the back berm. The berm in question is the back berm, not the intermediary berms on the 300 and 200 yard ranges. This holds true for the Outdoor Pistol Range, The Pits, and the backstop in the Indoor pistol Range. **LOOK THRU YOUR SIGHTS AT YOUR TARGET FROM YOUR SHOOTING POSITION, MOVE LEFT OR RIGHT OFF YOUR TARGET, AND IF YOU DON'T SEE THE BACK BERM, YOUR TARGET IS TOO LOW (OR TOO HIGH).**

GENERAL PURPOSE RANGE RULES

1. ALL GENERAL RANGE AND SAFETY RULES APPLY (see section titled General Range & Safety Rules).
2. All shooting is to be done from the firing line. The firing line is the red painted line at the down range side of the concrete pad. Minimum bullet impact distance for Rifles and Pistols is the back berm, except for ORGANIZED AND SUPERVISED events and matches approved by the Board of Directors. The minimum distance that targets can be placed is 7 yards. The minimum distance does not apply to the patterning of Shotguns with shot smaller than #4, nor does it prevent the use of chronographs, providing that the bullets impact the back berm.
3. The shooting of any caliber in excess of .45 (except hand guns, and black powder, which is limited to .70 caliber or less) is not permitted without prior approval of the Board of

- Directors. Shotguns (10 gauge or smaller) with shot up to and including buckshot or balls or slugs are permitted. 50 cal. handgun permitted with special use badge.
4. Glass, masonry products or clay “birds”, etc. ARE NOT PERMITTED TARGETS.
 5. Hip shooting and quick draw ARE NOT PERMITTED.
 6. Targets and temporary target holders, any items used as targets, all their remnants, and all other trash, cartridge casings and shotgun hulls are to be removed from the range when shooting is finished. Shooting benches are not to be removed.
 7. Eye protection and ear protection is required for all shooters and observers.
 8. Unexpended ammunition is not to be left on club property.
 9. Metal plate targets must be at a minimum distance of 25 yards from the firing line except for ORGANIZED AND SUPERVISED events and matches approved by the Board of Directors.
 10. Metal plate targets must be at a minimum distance of 100 yards from the firing line when being fired upon by center fire rifles with a velocity greater than 1000 ft./sec.
 11. Shooting benches are not to be removed and are to be returned if moved from under the covered firing line.

HIGH POWER (300 METER) RIFLE RANGE RULES

1. ALL GENERAL RANGE AND SAFETY RULES APPLY (see section titled General Range & Safety Rules).
2. All shooting is to be done from the firing line. The firing line is the red painted line on the down range side of the concrete pad. Minimum bullet impact distance for Rifles is the back berm, except for ORGANIZED AND SUPERVISED matches and events approved by the Board of Directors. The minimum distance that targets can be placed is 50 yards. The minimum distance does not apply to, nor does it prevent the use of chronographs, providing that the bullets impact the back berm.
3. Metal plate targets must be at a minimum distance of 100 yards from the firing line when being fired upon by center fire rifles with a velocity greater than 1000 ft./sec.
4. The shooting of any caliber in excess of .45 (except black powder which is limited to .70 caliber or less) is not permitted without prior approval of the Board of Directors. A Special Use Badge for .50 cal. BMG is required to shoot from the prone position only. Shotguns (10 gauge or smaller) with shot up to and including buckshot or balls or slugs are permitted.
5. Handgun shooting is not permitted on the high power rifle range without the prior approval of the Board of Directors.
6. Paper or metal targets only are permitted. Glass, masonry products, clay “birds” ,etc. **ARE NOT PERMITTED TARGETS.**
7. Targets and temporary target holders, any items used as targets, ~~and~~ all their remnants, and all other trash, cartridge casings and shotgun hulls are to be removed from the range when shooting is finished. Shooting benches are not to be removed. They are to be returned if moved from under the covered firing line.
8. Unexpended ammunition is not to be left on club property.
9. Eye and ear protection is required for all shooters and observers.
10. Shooting benches are not to be removed. They are to be returned if moved from under the covered firing line.
11. Only targets in direct line of the shooting position may be used. (i.e. if shooting in position 9 only targets marked as lane 9 may be used). There will be no cross lane firing. All target positions are labeled with the firing position number.
12. All target stands at the 50, 100 & 150 yard line will accept 1x2 lumber. Use of tape, nylon ties, string etc on stands to hold oversize wood is prohibited. Spring clips may be used.

OUTDOOR PISTOL RANGE RULES

1. ALL GENERAL RANGE AND SAFETY RULES APPLY (see section titled General Range & Safety Rules).
2. All shooting is to be done from behind the pistol benches.
3. Any caliber handgun of .45 caliber (.50 caliber not permitted) or less but no center fire rifles (.22 caliber rim fire permitted) or shotguns of any kind are permitted on the pistol range.
4. Hip shooting and quick draw **ARE NOT PERMITTED.**

5. Paper or metal targets only are permitted. Glass, masonry products, clay “birds”, etc. **ARE NOT PERMITTED TARGETS.**
6. Targets, target boards, temporary target holders and any items used as targets, all their remnants, and all other trash and cartridge casings are to be removed from the range when shooting is finished.
7. Eye and ear protection is required for all shooters and observers.
8. Unexpended ammunition is not to be left on Club property.
9. Metal plate targets are only permitted with prior approval by the Board of Directors.
10. Shooting benches are not to be removed. They are to be returned if moved from under the covered firing line.

INDOOR RANGE RULES

1. ALL GENERAL RANGE AND SAFETY RULES APPLY (see section titled General Range & Safety Rules).
2. All shooting is to be done from the firing line defined as the shooting stall. Shooting at distances shorter than fifty (50) feet shall be accomplished by moving the target transport mechanism to the desired distance. No shooter may approach the back stop for the purpose of shooting closer to the target.
3. Every shooter must enter his/her Key Fob within the shooting stall to activate the target carrier and radiant heaters.
4. Only hand guns not to exceed .45 caliber and .22 caliber Long Rifle rifles are permitted to be used in the range.
5. **NO BLACK POWDER GUNS (RIFLE OR PISTOL), FN 5.7, .50CAL, SHOT SHELLS (EXAMPLE .410) AND NO PISTOLS CHAMBERED FOR RIFLE CALIBERS ARE PERMITTED.**
6. Draw, Quick draw or hip shooting IS NOT PERMITTED on the indoor range at any time.
7. Smoking, eating or drinking IS NOT PERMITTED in the indoor range at any time.
8. Shooting at anything other than paper targets IS NOT PERMITTED.
9. Targets, target boards, temporary target holders and any items used as targets, all their remnants, and all other trash and cartridge casings are to be removed from the range when shooting is finished.
10. Unexpended ammunition is not to be left on club property.
11. Eye and ear protection is required for all shooters and observers.
12. At no time shall anyone move forward of the firing line.

TRAP AND SKEET RANGE RULES

1. ALL GENERAL RANGE AND SAFETY RULES APPLY.
2. Member supplied hand and mobile traps will be used in the area to the left of the trap house. All shooting is to be done toward the present impact area.
3. No rifles or pistols are to be used on the trap field.
4. No shot larger than #7 1/2 will be used on the trap or skeet ranges.
5. Patterning of shotguns must be done on the provided patterning board located along side the No. 5 trap field. No slugs or buck shot.

6. Spent hulls and other trash are to be removed from the range when shooting is finished. Unexpended ammunition is not to be left on club property.
7. Eye protection and ear protection is required for all shooters and observers.
8. Flatten and place all empty cardboard boxes in the CARDBOARD-ONLY dumpster next to the birdhouse.
9. Members who request use of power clay target machines must attend an orientation to be granted access. **UNDER NO CIRCUMSTANCES SHALL A MEMBER ADJUST, MODIFY OR ATTEMPT TO REPAIR ANY CLUB MACHINE.**
10. You must not load more rounds than the number of targets that are being fired at. No more than 2 shotgun shells may be loaded at any one time.

ACTION PISTOL PITS

1. ALL GENERAL RANGE AND SAFETY RULES APPLY.
2. All firearms brought to and removed from the firing line must be cased or boxed.
3. The maximum permitted firing distance from the berm (backstop) is not beyond the side berm. No firing is permitted at a greater distance.
4. All shooters shall be at the same distance from the berm while firing.
5. Any handgun with a caliber not exceeding .45 or .50 (requires a special use badge), .22 rimfire rifles, pistol caliber carbines not exceeding .45ACP, black powder firearms and shotguns with any projectile are permitted. NO CENTERFIRE RIFLES PERMITTED except for organized and supervised matches and persons with special use badges (see section titled Special Use Badge) approved by the BOD but which are limited to pistol caliber with lead bullets and not exceeding 1000 ft/sec.
 - a. Only pits 3 through 7 may be used for pistol caliber carbines.
6. Paper or metal targets only are permitted. Glass, masonry products, clay “birds”, etc. ARE NOT PERMITTED TARGETS.
7. Hip shooting, quick draw or loaded holstered guns are NOT PERMITTED except for ORGANIZED AND SUPERVISED matches and persons with SPECIAL USE BADGES approved by the Board of Directors.
8. Targets, target boards, temporary target holders, and any items used as targets, all their remnants, and all other trash and cartridge casings are to be removed from the range when shooting is finished.
9. Unexpended ammunition is not to be left on club property.
10. Eye protection and ear protection is required for all shooters and observers.
11. All informal shooting requires items used as targets be placed so that all bullets impact in the backstop. Bullets shall at no time be permitted to impact on the flat surface of the range. Exceptions exist for organized and supervised events and matches approved by the Board of Directors.
12. Members are required to share the Pit’s with others when needed.
13. Members are asked to refrain from using pits with steel targets when only using paper targets.
14. No vehicles are allowed in the Pits. All the drivable area has been paved with stone. Keep your wheels on the stone. Keep your vehicle outside the end of the Pit Walls.
15. All targets must be placed within ten (10) feet of the berm.

SPECIAL USE BADGES

DRAW and FIRE Use Badge

1. The draw and fire badge is intended for those that shoot and wish to practice for IPSIC, NRA Rapid Action, Steel Challenge or Cowboy Action and other events. The badge authorizes members to draw and fire a hand gun from a holster.
2. This badge also authorizes the use of a rifle in the Pits but only with pistol size ammo loaded with lead bullets and a velocity of 1000 ft/sec. maximum.
3. To obtain the badge the shooter must attend 3 matches in the afore mentioned programs, or combination thereof, and supply copies of the 3 match results or obtain a sign off by the match directors.
4. Police Officers that have been on the force for more than 3 years and produce a copy of their qualification record will be exempt from attending 3 matches.
5. The copies must be presented to the BOD appointed representative between the hours of 7:00 PM and 8:00 PM on any regularly scheduled meeting of the Board.(2nd Wednesday of the month) at which time a badge will be provided.

HANDGUN .50 CALIBER Use Badge

1. Handgun .50 caliber use badges authorizes members to fire .50 caliber handguns in either the Pits or General Purpose Range.
2. To obtain the badge the member must present himself with his current membership badge to the BOD appointed representative between the hours of 7:00 PM and 8:00 PM on any regularly scheduled meeting of the Board.(2nd Wednesday of the month) at which time a badge will be provided.

CENTERFIRE .50 CALIBER RIFLE Use Badge

1. Centerfire .50 cal. BMG authorizes members to fire .50 cal. BMG rifles on the High Power Range only and then only from the prone position. (black power rifles and pistols are permitted without a special use badge).

ARCHERY RANGE RULES

1. No firearms of any kind, at any time are to be used on this range.
2. All firing is to be done from the firing line.
3. Arrows are to be retrieved only when the line is clear.
4. Fences are not to be used for target rests.
5. Targets, target boards and other trash are to be removed from the range when shooting is finished.
6. Crossbows can only be used with crossbow targets.
7. No broadhead arrows are permitted on the Archery Range.

DISCLAIMER

The Club assumes no liability or responsibility for damage to member's vehicles, firearms, or shooting accessories while on Club Property.

ANIMALS

Club members are required to maintain positive control of their dogs or other pets while on Club property and clean up after them if necessary.

HUNTING

1. Any member in good standing and authorized guest(s) may hunt the property in accordance with **State Fish and Wildlife** law.
2. Said member and guest(s) shall be allowed to hunt within 450 feet of any structure except:
 - a. the rental houses
 - b. if normal range operation is disrupted
 - c. Archers may hunt within 150 feet
3. Hunting will not interfere with the use of any range.
4. Tree stands/blinds will be marked with the member's name and badge number. Unmarked stands will be removed.

Jr. SHOOTING PROGRAM

The Board of Directors may establish a Jr. Shooting Program under the following guidelines:

PARTICIPANTS:

1. The Jr. Shooting Program shall be available to young people ages 10 to 18 years, regardless of parental membership in the CJR&PC. Membership is available to competitors through the end of the year that they reach age twenty (20). Each participant shall successfully complete an NRA modified 1st Steps training program consisting of a minimum of 3 hours training in firearm safety and functionality.

MEETINGS:

1. The meetings of the Jr. Shooting Program shall be as established by the program's Chairman and approved by the Board of Directors.

FINANCES:

1. The Jr. Shooting Program will be designed to be self sufficient monetarily through dues, donations, grants and fund raising activities. If a need arises the Board may at its discretion infuse financial support on a case by case basis upon request by the Chairman of the Program.
2. Dues collected for the Jr. Shooting Program shall be established by the Program's Chairman and be deposited in a checking account for the Program's purpose and use and shall be maintained by the Club's Treasurer.
3. Monetary donations to the Jr. Shooting Program shall be deposited in the Jr. Program account and used only for any dedicated purpose as indicated. If no dedicated purpose is indicated the donation shall be used at the discretion of the Jr. Shooting Program's Chairman.

FIREARMS & SHOOTING SUPPLIES:

1. Firearms (rifles and shotguns) donated to the Jr. Shooting Program shall be accepted only by the Club President and/or a designated Board Member by executing a NJ Certificate of Eligibility.
2. An inventory list of all donated and/or acquired firearms and Shooting Supplies shall be provided to the Club's Secretary within 30 days of acquisition in order to provide a permanent record. It is understood that the President or designated Board member holds the Club's firearms/shooting supplies in a fiduciary trust on behalf of the Jr. Program. If any donated or acquired firearm is sold the proceeds shall be forwarded to the Club Treasurer for inclusion within the Jr. Program Checking account and an updated inventory list, dated and signed, will be submitted to the Secretary.
3. If the Board approves of purchasing a firearm/shooting supplies, using Club finances, to support the Jr. Program the payment shall be made through the Jr. Programs checking account. The firearms shall be added to the inventory list as previously stated.
4. The President and/or Board member who maintains the Club's firearms ownership shall provide a Notarized Document to the Board Secretary attesting to the Fiduciary obligation to the Jr. Program that all firearms in their control are held on behalf of the Jr. Program and shall be legally transferred to a Board appointed representative upon severance of the President or appointed Board Member's position within Club.

FIREARMS TRAINING PROGRAM

FIREARMS & SHOOTING SUPPLIES:

1. Firearms (rifles and shotguns) donated to the Training Program Program shall be accepted only by the Club President and/or a designated Board Member by executing a NJ Certificate of Eligibility.
2. An inventory list of all donated and/or acquired firearms and Shooting Supplies shall be provided to the Club's Secretary within 30 days of acquisition in order to provide a permanent record. It is understood that the President or designated Board member holds the Club's firearms/shooting supplies in a fiduciary trust on behalf of the Training Program. If any donated or acquired firearm is sold the proceeds shall be forwarded to the Club Treasurer for inclusion within the Clubs' Checking account and an updated inventory list, dated and signed, will be submitted to the Secretary.
3. If the Board approves of purchasing a firearm/shooting supplies, using Club finances, to support the Training Program the payment shall be made through the Clubs checking account. The firearms shall be added to the inventory list as previously stated.
4. The President and/or Board member who maintains the Club's firearms ownership shall provide a Notarized Document to the Board Secretary attesting to the Fiduciary obligation to the Club that all firearms in their control are held on behalf of the Training Program and shall be legally transferred to a Board appointed representative upon severance of the President or appointed Board Member's position within Club.

DUES ABATEMENT FOR MILITARY ACTIVATION

The following guidelines apply for members seeking relief from dues and/or initiation fee do to military activation or deployment.

Application:

This policy pertains to activation and/or deployments exceeding 9 months.

Payment Waiver:

During the period of activation/deployment, and for a period of 90 days from the date of deactivation all dues payments will be waived.

Initiation Fee:

Any outstanding initiation fee will resume on the regular payment schedule 6 months after deactivation.

Membership Status:

During the activation period the member shall have full membership status. This will continue up to 90 days after deactivation. After these dates the normal payment policies will be in effect. Nonpayment of dues will result in loss of membership privileges. The member shall then come under the Club's reinstatement rules. Dues paid prior to activation are not eligible for refund.

Duration:

The waiver of dues/initiation fees payments shall be applicable for no more than 3 years from initiation.

Responsibility:

It is the member's responsibility to keep the Treasurer apprised of his/her status.

Procedure:

An applicant for consideration must present themselves to the Board of Directors at a regularly scheduled meeting with copies of the following documents

1. Current membership card
2. Valid driver's license or military ID
3. Copy of activation/deactivation orders
4. Copy of discharge orders upon return

INFRACTION CONSEQUENCE

Any infraction to these Rules, Regulations, and Policies shall be reported to the President, Chairman of the Board and the Club Secretary. The secretary shall notify the alleged offender to appear before the Board at a regularly scheduled meeting to explain the circumstances of the alleged infraction.

If the Board finds that an infraction has been committed in fact, the perpetrator will need to make restitution to the Club for any financial damages, be suspended until successfully undertaking a remedial orientation or be expelled from the Club for extreme cases.